# OfficeAlly(TM) Support

#### How to Problem Solve Electronic Claims



# **Know You Have Failed Claims**

You'll discover when you have missing or failed claims while performing your New Patient Follow Up Phone Call from Part 3 of the course.

You can also find them under "Claims Fix >> Repairable Claims" on OA

## **The Billing Process**





## Locate Claim ID in PracticeMate

#### Click "Claims/Billing"



Home | Service Menu |

OA-Rx, an e-Prescribe Program from Office Ally

OA-Rx is a web-based e-Prescription program designed to integrate into Office Ally's Practice Mate and EHR 24/7 applications. OA-Rx gives you the abilities to create prescriptions to transmit or print, reply to renewal requests, view patient eligibility for prescription benefits, and much more. Learn how to sign up and use OA-Rx by olicking here.

Welcome, jchapin1. You are logged in. <u>Repairable Claims (590)</u> eVisit Message (0) <u>New Patient Message (0)</u>

<<LOGOUT | HIPAA | Privacy | PayerLists / Forms | FAQ | Training Videos | Contact | Help | Remote Support |

A	Claims/Billing Accounting	Manage Patients Patient Portal	Manage Office	
	Add	d New Claim 🕨 Claim List Claims A	waiting Batch Repairable Claims	Reports )
Claim List				
Date Created:	: By Date	Show All	Print Options: CMS Form Ve	ersion 05 (Old)
Search For:	Fatient Last Name • Starts With	Search	CMS 1500 02/	12 (New)
Display Filter	r: Form Type:A   ♥ Status:A   ♥	Facility:AII 🔻	Set Defau	Eorm Image
			Select	Actions ►
Date			Ins. Sec	
Claim No Created	Form Type From DOS To DOS Patient M	Name Charges Insurance Co.	Type Claim	Print Submit
180 05/20/201	14 HCFA 05/20/2014 05/10 Note th	e Claim Number	Submitted 🖍 😈	
87 05/20/201	14 HCFA 01/11/2014 01/1		Submitted	
				<b>SIC</b>

## **Repairable Claims Screen**



# **Contact OA Customer Support**

## Head to https://support.officeally.com



#### Submit Information & Ask for Follow Up

Live Chat         To help us serve you better, please provide some information before we begin your chat.         Department:       Customer Service - Online ▼         Full Name:       John Chapin         OA Username:       n1         Email:       denny@therathink.com         Your Question:       I need help understanding why this claim failed.         Additional Info       j1	🕻 Close	Language: English (U.S.)	
To help us serve you better, please provide some information before we begin your chat. Department: Customer Service - Online ▼ Full Name: John Chapin OA Username: n1 Email: denny@therathink.com To ur Question: I need help understanding why this claim failed. Additional Info Example Claim ID / File ID (if 31	Live Chat		
Department: Customer Service - Online ▼ Full Name: John Chapin DA Username: n1 Email: denny@therathink.com Your Question: I need help understanding why this claim failed.	o heln us serve	you better please provide some information before we begin your chat	
Full Name:       John Chapin         DA Username:       n1         Email:       denny@therathink.com         Your Question:       I need help understanding why this claim failed.         Additional Info	Department:	Customer Service, Opline	
Full Name:       John Chapin         OA Username:       n1         Email:       denny@therathink.com         Your Question:       I need help understanding why this claim failed.         Additional Info	separanent:	Customer Service - Onime	
DA Username: n1 Email: denny@therathink.com Your Question: I need help understanding why this claim failed.	Full Name:	John Chapin	
Email:       denny@therathink.com         Your Question:       I need help understanding why this claim failed.         Additional Info	DA Username:	n1	
Your Question: Additional Info Example Claim ID / File ID (if 51	Email:	denny@therathink.com	
Additional Info Example Claim ID / File ID (if 51	Your Question:	I need help understanding why this claim failed.	
Example Claim ID / File ID (if 51	Additional Info		
applicable):	Example Claim ID / File ID (if applicable):	51	
		Start Chat	

#### Learn Reason for Failure, Correct & Re-File

<b>FFICE</b>	SUPPORT SUIT	<b>FE</b>
🗙 Close 👍 Prin	nt 🖂 Email 👊: Sound: On	0:03:48
Live Chat » Cu	stomer Service	
<ul> <li>Your Question</li> <li>Please wait, and the second seco</li></ul>	on: I need help understanding why t n operator will be with you shortly.	his claim failed.
You are now of the second s	chatting with Cu	stomer Service
16:45 Alex name is Alex.	Hello! Thank you for contacting	) Office Ally's Live Chat Support. My
16:45 16:46 Alex	With the information listed on t	this claim the payer was not able to
locate a patient i have on file for t	n there system. I would recommend his patients information and update t	calling the payer to see what they he claim as needed.
16:47 Alex 16:48	Is there anything else I can he Thanks Alex, that's all I needed	lp you with today?

## More..

### Head to <u>TheraThink.com</u> to learn:

- how to do your own billing for free
- how to get a raise with insurance panels
- how to get credentialed with panels
- how to get new clients
- interviews with successful therapists

